



# MINUTES

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## 1. Karakia Tīmatanga and Welcome

## 2. Attendance and Administration

### 2.1. Present

Susi Struck (Parent member), Gonzalo Vasquez del Rio (Parent member), Brian Nesbit (Parent member), Tarnae Palmer (Parent member), Andrew Lamason (Parent member), Dan Padial (Staff member), Haydon Ward-Holmes (Manawhenua Ki Mohua Representative), Jono Hay (Principal), Kaito Kameyama (Student member), Jude Edmondson (Board Secretary - Minutes).

### 2.2. Apologies: none

### 2.3. Declarations of Interest – amendments required:

Brian Nesbit – remove Lou Soper (Home & School Committee), remove Jack Holland (Y13), add Danny Baker (Y7)  
Haydon Ward-Holmes – remove Rylie Ward-Holmes (Y13)

### 2.4. Election of Officers and Committees

Susi Struck nominated (BN), seconded (HWH) as Presiding Member – carried  
Andrew Lamason nominated (SS), seconded (BN) as Deputy Presiding Member – carried

Finance committee comprises Jono Hay, Susi Struck, Andrew Lamason (SS/BN), Brian Nesbit (SS/HWH)

Possible re-election of Officers in June – to be added to June agenda  
Appendix 2 of NZSTA School Board Elections to be completed advising change of Principal

### 2.5. 2024 Delegation of Authorities – update to include minor amendments and reissue

### 2.6. Board Code of Conduct – update to include minor amendments and reissue

### 2.7. 2024 Board photo taken

The meeting moved into confidential business at 7.04 pm.

## 3. In Committee

### Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 12 February 2024.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 3.1 to 3.8	Privacy	
<p>*This resolution is made in reliance on <u>section 48(1)(a)</u> of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by <u>section 6</u> or <u>section 7</u> of that Act or <u>section 6</u> or <u>section 7</u> or <u>section 9</u> of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:            Good reason to withhold exists under section 7 - Local Government Official Information and Meetings Act 1987            “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—            (a) shall be available to any member of the public who is present; and            (b) shall form part of the minutes of the local authority.”</p>		

SS

The meeting moved out of confidential business at 7.35 pm.

#### 4. Health and Safety

- 4.1. Health & Safety Report tabled
- 4.2. Principal to draft an account of recent car vs child incident to be circulated to Board for approval prior to issuance to Jane Murray (TDC) in support of permanent 30kph speed restriction request along Rototai Rd between Meihana Street and Wadsworth Street.

#### 5. Principal's Report

*The Board moved to adopt the Principal's Report*

JH/BN

#### 6. Internal Evaluation

- 6.1. 2023 Personnel compliance Report tabled
- 6.2. ERO self review and checklist to be included in March agenda

#### 7. General Business

- 7.1. Staff Board member by-election  
*Motion: That Jude Edmondson be appointed Returning Officer for the Staff by-election (should by-election be required)*  
  
 Dan to confirm by 20 February whether or not he wishes to maintain his role as Board Staff member during his extended leave.
- 7.2. As per item 4.2. Board Sec to circulate draft letter to Board.

#### 8. BoT Training – Principal happy to provide further Board training

#### 9. Monitoring and Administration

- 9.1. Confirmation of Minutes of Previous Meeting  
*Motion: That the Board adopts the Minutes of the Meeting held on 11 December 2024 as a true and accurate record, subject to minor amendment.*

SS/BN

#### 10. Other

Principal and Board Secretary to allocate policies due for update to the 2024 Board Workplan. Workplan to be tabled at next meeting.

### Closing Karakia

The meeting closed at 8.14 pm

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## **ACTION LIST**

1. Update Declarations of Interest doc and reissue (Board Sec)
2. Update 2024 Committees doc and reissue (Board Sec)
3. Add re-election of officers to June agenda (Board Sec)
4. Complete Appendix 2 NZSTA election website (Board Sec)
5. Delegation of Authorities policy - update and reissue (Board Sec)
6. Board Code of Conduct policy – update and reissue (Board Sec)
7. Board photo to be posted on website (Board Sec)
8. Draft letter to Jane Murray and circulate to Board (Principal/Board Sec)
9. ERO self review and checklist - March agenda item (Board Sec)
10. Confirm whether Board Staff member by-election required (DP)
11. Update/issue previous meeting minutes (Board Sec)
12. Update Workplan to include policies due for review (Principal/Board Sec)
13. Include Workplan in March agenda (Board Sec)