



# MINUTES

## 1. Karakia Tīmatanga and Welcome

## 2. Board photo taken

## 3. Attendance and Administration

### 3.1. Present

Susi Struck (Parent Member and Presiding Member), Gonzalo Vasquez del Rio (Parent Member), Brian Nesbit (Parent Member), Tarnae Palmer (Parent Member), Andrew Lamason (Parent Member) – via g-meet, Dan Padiál (Staff Member), Haydon Ward-Holmes (Manawhenua Ki Mohua representative), Linda Tame (Principal), Kaito Kameyama (Student Member), Jude Edmondson (Board Secretary - Minutes).

### 3.2. Apologies: Tarnae Palmer (late arrival)

### 3.3. Declarations of Interest – nothing new

The meeting moved into confidential business at 7.09 pm.

## 4. In Committee

### Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 11 December 2023.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
1. Items 3.1 to 3.9	Privacy	

\*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7 - Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

SS

The meeting moved out of confidential business at 8.18 pm.

Tarnae joined the meeting at 8.20 pm.

## 5. Health and Safety

- 5.1. Health & Safety Report tabled
- 5.2. Health & Safety Committee meeting minutes tabled
- 5.3. Building Warrant of Fitness tabled
- 5.4. Speed management plan – Brian and Tarnae to set up a meeting with Jane Murray (TDC) to discuss speed limit around GBHS

Andrew left the meeting at 8.24 pm

## 6. Principal's Report

*The Board of Trustees moved to adopt the Principal's Report*

LT/BN

## 7. Internal Evaluation

- 7.1. 2024 Policy Review Schedule tabled with a minor change
- 7.2. Governance Manual review – Board happy with online version
- 7.3. 2024 BoT Workplan tabled

## 8. General Business

- 8.1. Date of first meeting 2024 – Susi to provide new Principal (Jono Hay) with workplan and meeting schedule and seek his preference for one or two meetings in February.

Dan advised March 2024 meeting would be his last as Staff member. BoT Sec to investigate details of by-election.

- 8.2. *Motion: That the recommended 18 December – 18 January School shutdown (20 working days) be adopted*

LT/DP

- 8.3. Secondary Principals' Survey tabled

## 9. BoT Training – some earlier discussion around the Principal Recruitment process

## 10. Monitoring and Administration

- 10.1. Confirmation of Minutes of Previous Meeting

*Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 30 October 2023 as a true and accurate record.*

SS/BN

Susi expressed the Board's appreciation of Linda's incredible efforts over the past six years, and presented her with a card and gift of thanks.

BoT Sec to book table for 7pm Tuesday 19 December at Molly B's for Linda's farewell dinner.

## Closing Karakia

The meeting closed at 8.49 pm

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### ACTION LIST

1. Arrange meeting with Jane Murray (Brian/Tarnae)
2. Amend Policy Review Schedule and reissue (BoT Sec)
3. Confirm date of first 2024 Board meeting (Susi)
4. Arrange for staff by-election (BoT Sec)
5. Book table at Molly B's (BoT Sec)