



MINUTES

1. Karakia Tīmatanga and Welcome

2. Attendance and Administration

2.1. Present

Susi Struck (Parent Trustee and Presiding Member), Gonzalo Vasquez del Rio (Parent Trustee), Brian Nesbit (Parent Trustee), Tarnae Palmer (Parent Trustee), Andrew Lamason (Parent Trustee), Dan Padiar (Staff Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee), Linda Tame (Principal), Jodi Jefferson (Student Trustee), Jude Edmondson (BoT Secretary - Minutes).

2.2. Apologies: none

2.3. Declarations of Interest – nothing new

The meeting moved into confidential business at 6.32 pm.

3. In Committee

Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 27 March 2023.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 3.1 to 3.9	Privacy	

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7 - Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

SS

The meeting moved out of confidential business at 7.56 pm.

4. Health and Safety

4.1. Health & Safety report tabled

4.2. Building WOF tabled

5. Principal's Report

The Board of Trustees moved to adopt the Principal's Report

LT/HWH

6. Internal Evaluation

6.1. Policy update summary tabled

The following motions were all approved:

LT/BN

6.2. *Motion: That the BoT approves the Protected Disclosures Policy for Employees with no changes*

6.3. *Motion: That the BoT approves the Trustee Remuneration and Expenses Policy with minor changes*

6.4. *Motion: That the BoT approves the following International Student policies which are aligned with SIEBA recommendations:*

- *International Student policy*
- *International Students policy for Managing Fees Protection*
- *International Student Supervised Groups policy*
- *International Student Refund policy*
- *International Student Accommodation policy*
- *International Students Policy for Managing Recruitment Agencies*

6.5. *Motion: That the BoT approves the new International Student Homestay Retainer Fees policy*

6.6. *Motion: That the BoT approves the Fundraising policy*

6.7. *Motion: That the Board of Trustees adopts the Credit Card Procedure with minor changes*

6.8. *Motion: That the Board of Trustees adopts the Procedure for Dealing with an Allegation of Fraud with minor changes*

7. General Business

7.1. MoE have confirmed the school can use Te Waka Kura o Mohua as its Māori name. Principal to advise staff initially.

7.2. Numeracy and Literacy update provided for discussion.

8. **BoT Training** – deferred to Principal's Appraisal Committee meeting (to follow on from this meeting)

9. Monitoring and Administration

9.1. Confirmation of Minutes of Previous Meeting

Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 27 February 2023 as a true and accurate record.

SS/BN

Closing Karakia

The meeting closed at 8.15 pm

ACTION LIST

1. Advise staff of school's Māori name (Principal)
2. Update policies and post appropriately (BoT Sec)