

GOLDEN BAY HIGH SCHOOL BOARD OF TRUSTEES

MINUTES OF MONTHLY MEETING

Held in the library on Monday 29 October 2012 at 7:00pm.

Present: Bruce Packard (Chairperson), Roger File, Susi Bailey, Gareth Batten, Cherie Chamberlain, Hamish Clark, Marian Milne, Mik Symmons, Nikki Winter, Alf Reid and Steph Hartill (Minutes).

1. Apologies: None

Confirmation of 24 September 2012 Minutes

It was moved to confirm the minutes of the previous meeting on the 24 September 2012 as a true and correct record with the following amendment; Hamish Clark was welcomed as the new Student Representative and Tommy Gross was thanked by the BOT for his work and contribution during his term.

BP/SB
Carried

2. Matters Arising from Minutes

- a. Marian discussed the Swimming Pool Conditions of Use document which she, Susi and Stuart updated. This amended document was tabled and will be used for members of the public to sign for the 2012/2013 season.

3. Correspondence

It was moved that the inward correspondence be accepted.

SB/RF
Carried

4. Matters Arising from Correspondence

- a. The GB Weekly reporter never interviewed Oliver Bailey regarding his trip to Japan. No explanation was given.

5. Outgoing Correspondence:

- a. Bruce sent cards on behalf of the BOT to the Comptons, the Mitchisons and Paul Childs (whose father passed away during the holidays).

Inwards Correspondence:

- a. A letter from PPTA was received on the 29 October, and tabled, informing the BOT of a Paid Union Meeting to take place on the 21st November at 1:30pm. The Seniors will be finished by this date and any students remaining at school will be provided with a supervised programme for the duration of the meeting.

6. Reports

Principal's Report

The Principal's Report was moved for adoption.

RF/CC
Carried

- a. Roger noted that the staffing for 2013 is tight and problematic in that the Deputy Principal position will not be able to be advertised until early January 2013 when Derek is expected to seek Medical Retirement. This will be discussed further in confidential minutes.
- b. All places are now filled on the Alternative Education programme.

6.2 Staff Report:

- a. Gareth noted there has been a lot of discussion around this contract round, with the government trying to claw back some conditions, and possibly restructuring the pay scale. It is expected to be a long battle.
- b. The staff are feeling the pressure of the last term, with final assessments occurring.
- c. The staff who attended the NCEA Professional Development on the last day of Term 3, all felt the workshops were worth attending.

6.3 Home and School Report:

The Home and School Report was moved for adoption.

NW/CC
Carried

- a. There was discussion regarding the Tinburn event with Home and School wanting someone who would like to, to step into organising that event. The Home and School will advertise for interest in the next Goldie. The event raises about \$1000 with the possibility of increasing that.
- b. A quiz night is planned at the start of January, at GBHS hall between the 7 – 10 January 2013. A liquor license will need to be organised.
- c. Nikki Packard has taken on the role of uniform coordinator.

6.4 Maori Liaison Report

- a. Cherie reported that the Y9 and 10 Ki-o- Rahi tournament on Friday in Nelson was a great success as the organisers spoke Maori (and English) all day over the microphone. The Y9's, who were mostly all in the Maori class could understand what was being said in Maori, which Cherie noted, as a great progress.

6.5 Property Report

The Property Report was moved for adoption.

BP/RF
Carried

- a. The 2 story block is beginning to attract vandalism. One incident involved a break in at 4:30pm where an offender smashed a window on the top story and appeared to take nothing. The police were able to take fingerprints and a blood sample.
- b. During the weekend, a break-in via the main doors occurred at 11pm on Friday night. The two female offenders left a cell phone. A window was broken near April's room and garden plants were uprooted. Phil was contacted when the alarms went off. The police have since found out that the culprits are Y9 and Y10 current students. Senior management is working with the police to determine consequences.
- c. A considerable amount of carpet tiles have been stolen from the A Block and this matter is also with the police.
- d. Roger had a meeting with an MOE representative regarding the weather tightness issue. Roger does not anticipate any problems in relation to this. Roger advised the MOE to contact School Support for further documentation.
- e. There has been no further progress regarding the Common Room. The biggest issue is that there are no guarantees that the Y13s can continue to use this next year, at it may be needed as a staff house. Hamish and Roger have agreed that Roger will need to meet with the Y12s within the next few days.

6.5 Finance

The finance committee minutes and recommendations were moved for adoption.

BP/RF
Carried

- a. The BOT agreed to apply to the Bank of New Zealand for an overdraft to cover the December 2012 and 1 and 2 January 2013 period.

BP/RF
Carried

- b. There was discussion regarding the Study Nelson membership, with Roger confirming that one student has been recruited for 2013.
- c. Roger will talk with Robin Slow regarding how to get the paintings valued.
- d. Resourcing was discussed with many unknowns. The subject choices have been coming in and Roger is still unsure of exact numbers expected to return next year.

7. General Business

7.1 December Meeting Date

- a. The last Finance meeting for the year will be held on Friday 14th December.
- b. The last BOT meeting will be on Tuesday 18th December, starting at 5pm, with the possibility of a meal afterwards. The finance committee will explore the feasibility of this.

7.2 Alcohol Approval

The BOT approved that Glenda Allinson could apply for a liquor licence for the hospitality assessment meal.

BP/RF
Carried

7.3 Building update

- a. Roger tabled an updated Ken Robinson plan with a few modifications such as a covered walkway, new seal, possible areas for a netball court etc.
- b. There are some real concerns over what the demolition will cost. The plumbing and electrical work is going to be very expensive. This is problematic as the MOE have been stating that the project is already over budget by \$100,000 which will mean there may not be money left over for upgrading the staff room. Roger will seek information from the MOE on this.
- c. Staff and students will be consulted regarding the plan once more information is received.
- d. Don Robertson is still waiting for the final figures from Sollys for the demolition.
- e. A NZ First representative visited with Roger and Bruce. She was very supportive and will do her best to lobby our case.
- f. Most of the clearing out of the A Block has occurred, with the majority of stuff taken out. Some carpet will be taken for Phil to line the science corridor. The heat pump still needs to be sold off.

7.4 Community Consultation Information

- a. The Board discussed what could be the next step now that the information has been collated.
- b. It was decided that those interested could meet on Friday 16th November from 10 till 12o'clock. A back up date was suggested of Wednesday 14 November.

7.5 BOT Election

- a. Bruce has received an email from Colin Davies of NZSTA regarding the BOT Election 2013. The suggested date for the election is Thursday 30 May. However, the GBHS BOT usually hold their election earlier so they are able to begin their term at the beginning of Term 2. At the next meeting, a date will be confirmed, with the most likely date for the new BOT to take office at the meeting on the 29 May 2013.

7.6 Senior Closing Ceremony

- a. Roger is still waiting for Nigel Muir, the CEO of Sport Tasman, to confirm that he will be a guest speaker.
- b. Most elements are under control with Paul Nield picking up Derek's duties, with support from Linda and Steph.
- c. The BOT were reminded they are invited to the drinks and nibbles, which will be served in the admin area from 6:30pm.

The Meeting moved into Confidential Minutes at 8:45pm

The meeting closed at 8:50pm.

Next meeting is planned for the 26 November 2012.

Chairperson

Date