



MINUTES

1. ATTENDANCE AND ADMINISTRATION

1.1 Present: Alison McAlpine (Limited Statutory Manager), Andy Williams (Chairperson), Richard Baker (Acting Principal), Beverley Purdie (Manawhenua Ki Mohua Rep), Cherrie Chubb (Parent Rep), Cynthia Sampson (Parent Rep), Susie Struck (Parent Rep), Jack Balck (Student Rep), Vanessa Harwood (GBHS Home and School Committee Rep) and Steph Hartill (BOT Secretary Minutes).

Guest: Jacinda Hohepa.

1.2 Apologies: Gareth Batten (Staff Rep) and Coralie Stopford (Deputy Principal).

1.3 Declaration of interests: None.

1.4 Speaking Rights:

Steph was given speaking rights by the Chair.

AW/RB
Carried

Jacinda Hohepa

- a. Jacinda thanked the BOT for their bravery and courage and said they are doing a great job. She also thanked them for the Community Consultation Hui which was well represented. Jacinda noted she – and other members of the community - appreciate this BOT having a vision and having the heart to set out to achieve this.
- b. The BOT thanked Jacinda for taking the time to meet with them and noted their gratitude for her supportive comments.

2. STRATEGIC DISCUSSIONS AND DECISIONS

2.1 Principal's Report

The Principal's Report was tabled and moved for adoption.

RB/AW
Carried

- a. There was discussion regarding the Principal's Leadership Survey.
- b. All permanent teaching roles for 2018 have now been filled.
- c. Alison praised the BOT for their contribution to the Hui, and thanked Jack and Richard in particular.

2.2 Workplan

- a. Community Hui: The BOT acknowledged the effort of members for collating the Hui comments. There were very few questions in the box. Some questions were received via email.

2.3 Curriculum Reviews: No items discussed.

2.4 Charter and Reporting

- a. Deferred to November meeting.

2.5 Policies

- a. Finance Policy Sub Committee – deferred to December meeting.

3. MONITORING

3.1 Finance Committee

The Finance Reports for August were moved for adoption.

CS/RB
Carried

- a. There was discussion regarding concerns of the financial cash flow for November and December with Alison to follow up with the MOE at her earliest convenience.

3.2 Property and Health & Safety Committee

The Property and Health & Safety Report was tabled and moved for adoption.

AW/RB
Carried

- a. Alison discussed the paper she wrote to the MOE to progress the staffroom and lab upgrade to capital works. This proposal is now being considered by the MOE.

3.3 Staff Representation

No written Report.

3.4 Home and School Association

The Home and School Association Report was tabled and moved for adoption.

VH/AW
Carried

- a. The BOT thanked the Home and School for their positive presence at the Hui.
- b. The Home and School had a fundraiser in the weekend.
- c. The Quiz night is progressing well.
- d. Vanessa has suggested that more students need to be involved as the public find it easier to support initiatives that clearly benefits the students.

3.5 Manawhenua Ki Mohua Liaison

No written report.

- a. Bev summarised and tabled a document titled "*Community Hui 2017, The Treaty of Waitangi – Principal: Whakawhangaungatanga Partnerships and Relationships*".
- b. The BOT agreed for Bev to share the findings from the GBHS Community Hui with the Iwi at their upcoming Hui.
- c. There was discussion of Te Reo Maori being compulsory for six months up to Year 10 but the lack of resourcing has been a problem.
- d. Bev discussed the goal of a bilingual group moving from the Primary schools into GBHS and learning Te Reo right up to Year 13.
- e. The CoL is working on a date with Manawhenua Ki Mohua Marae to welcome all new staff in 2018 from all the schools in Golden Bay.

3.6 Student Representation

No written report.

- a. Student IDs are ongoing.

4. BOARD ADMINISTRATION

4.1 Confirmation of the Previous Minutes

It was moved to confirm the minutes of the previous meeting on the 25 September 2017.

AW/BP
Carried

4.2 Action List of the Previous Minutes

All of the action points were completed.

4.3 Correspondence

It was moved that the Correspondence be accepted.

AW/KN
Carried

- a. A letter from Jill Pearson was tabled regarding concerns over NCEA and how the system works. Richard and Andy to draft a letter.

4.4 CoL (Community of Learning)

- a. All is progressing well with another application for the GBHS *In School* role.

4.5 BOT Training and Administration

- a. NZSTA Training: Andy to investigate NZSTA opportunities for writing the Charter.

5.0 CONFIDENTIAL MINUTES

Schedule 2A Resolution to exclude the public

[s 48\(3\), \(4\), \(5\), \(6\)](#)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

[Section 48](#), Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 31 October 2017.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1 Staffing	Privacy	

*This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7- Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

AW/BP
Carried

The BOT moved into a confidential session at 8.38 pm.

The BOT moved out of the confidential session at 10.15pm.

6.0 BOT ELECTION

- a. The BOT agreed to stall replacing the BOT member vacancy until early next term.

AW/RB
Carried

The meeting closed at 10.17 pm.

Chairperson

Date

Principal

Date

ACTION LIST

1. Richard and Andrew to reply to Jill Pearson’s letter.
2. Andy to check to see if any NZSTA trainer is available to assist the writing of the Charter. (Andy still waiting for feedback from the Survey).