

GOLDEN BAY HIGH SCHOOL BOARD OF TRUSTEES

MINUTES OF MONTHLY MEETING

Held in the library on Monday 27 August 2012 at 7:00pm.

Present: Bruce Packard (Chairperson), Roger File, Cherie Chamberlain, Susie Bailey, Marian Milne
Tommy Gross, Mik Symmons, Nikki Winter, Alf Reid and Steph Hartill (Minutes).

1. **Apologies:** Gareth Batten.

Confirmation of 25 June 2012 Minutes

It was moved to confirm the minutes of the previous meeting on the 25 June 2012 as a true and correct record.

CC/RF
Carried

2. **Matters Arising from Minutes**

- a. The applications to Pub Charity and the Lion Foundation were successful. The application to the Four Winds Foundation was declined.
- b. Roger intends to speak with Rob Anderson regarding the issue of footwear in Physical Education.
- c. The work on new water bore has been completed and paid for by the MOE.
- d. Mik noted that the Takaka District Library has some good quality shelving available which may be of use in some of the new classrooms.

3. **Correspondence**

It was moved that the inward correspondence be accepted.

SB/RF
Carried

4. **Matters Arising from Correspondence**

- a. There was discussion regarding the letter from Kahurangi Education Trust. The BOT agreed for Bruce to send a reply that is positive, welcoming new enrolments to GBHS. An invitation to the parental consultation evening/session will also be included.
- b. The Managing National Assessment Report from Vivian Downes, of NZQA was discussed. The key point is that GBHS has made progress meeting the 2009 recommendations. Of the latest five action Points, the one most concerning to Roger is how to ensure that internal moderation systems for one teacher departments can be met. Vivian recommended collaboration with other schools in similar positions. Roger will follow up on this at the next Regional Principal's meeting as he does not believe GBHS has enough resources for this.
- c. Bruce and Marian have agreed to complete the 2012 National Survey for BOTS.
- d. The BOT agreed for Roger to draft a letter of support for the Golden Bay Cycle and Walkway Society, – generally supporting cycle safety and cycle way initiatives in the bay. The BOT does not have any opinion either way on whether the bridge should be built.

5. **Outgoing Correspondence:** None.

Inwards

- a. An additional letter was tabled from Hillary Clifton, regarding the Annual Report. Hillary has stated the report did not include enough information pertaining to National Standards. Roger has since amended the report and sent this back to Hillary.
- b. An Official information Act request from Fairfax Media on National standards has been received. This was sent from the MOE to all BOTs. STA have suggested schools comply by sending their Annual Reports which are public documents. Roger has sent Fairfax Media the GBHS Annual Report.

6. **Reports**

Principal's Report

The Principal's Report was moved for adoption.

RF/BP
Carried

- a. The Behaviour Expectations were discussed, which were basically the old guidelines reframed within a rights and responsibilities context. All classrooms have had a laminated copy on their walls, with staff emphasising their importance, and modelling these expectations themselves. There was

discussion of possibly having these as a formal agreement between the students and the staff which the students sign.

- b. A correction was noted to the last day for Senior Students; the last day is actually the 7 November, and not the 7 September.
- c. Roger has talked with all of the student council candidates regarding the elections, expectations etc.

6.2 Staff Report:

No staff report.

6.3 Home and School Report:

The Home and School Report was tabled.

- a. The World on a Plate had 30 tickets remaining unsold. They have made \$4,850 but some invoices are still remaining to be paid. Another successful event, with stall holders happy. It was excellent for Glenda to allow the use of the Home Economics room. The BOT suggested at the May meeting that this could possibly go towards beautifying the school with landscaping. This could include interior work such as the Hall curtains.
- b. A meeting with Mark Allinson regarding the Tin Bum will occur soon.
- c. A Treasurer is still required.
- d. The BOT thanked the Home and School for all their support, and especially regarding the generous donations to the sporting teams for their Winter Tournament. Cherie and Steph will check that Netball Team received their donation.

6.4 Maori Liaison Report

No written report.

6.5 Finance

The finance committee minutes and recommendations were moved for adoption including applying to the BNZ for a \$50,000 overdraft for September.

BP/RF
Carried

- a. There was discussion regarding the Canteen deficit with a suggestion of asking the Home and School for support as the deficit is something that seems to occur every year. Roger thought there might be other ways of reducing the deficit.

7. General Business

7.1 Department Annual Reports – Comments

- a. There was discussion regarding all of the Department Annual Reports with the BOT again acknowledging the work by the staff in compiling these reports. The comments will be discussed with individual teachers during their staff appraisals.

7.2 Building update

- a. The demolition of the 2 storey block is now in progress in terms of paperwork.
- b. After consultation with the staff and students, Senior Admin have suggested the best way forward is not to waste money on moving the new classrooms. There was also a reluctance to take over any curriculum areas for the staff room or reprographics room. The whole library space needs to be looked at.
- c. Ken Robinson (Architect) and Don Robertson will be visiting soon, to develop some concept plans for the staffroom.
- d. Roger spoke with Damien O’Conner, who said he is still waiting for a response from the Minister.
- e. Ex-student, Elizabeth Miles, who is a parliamentary under- Secretary for New Zealand First has organised a visit to GBHS by NZ First Education spokesperson on October 19, with a view of hopefully assisting.
- f. There was discussion that the articles in the GB Weekly are not reporting the situation in a positive light. Roger has asked the GB Weekly to publish good news stories such as having a student currently in London, and 2 students going to Japan.
- g. The lack of correspondence from the MOE after their visit has been disappointing. It would be good if the MOE could confirm if there is any money left to spend on the staffroom upgrade.

7.3 Parents Meeting – Consultation Workshop Meeting for Parents -

- a. It was decided that a sub-committee would meet on Wednesday 5 September at 10am to decide the format of the workshop, and formulate a programme and questions. This information will go out in the Goldie in the week after tournament week. The date of the workshop was not confirmed.

7.4 Uniform

- a. The BOT thanked the uniform committee for their marvellous work. There was good student and parent response to the survey.
- b. Susi showed the uniform samples that were chosen by the parents and students.
- c. The BOT moved that the adoption of the new uniform will be compulsory for all Y7 and all new students from next year 2013. And by the start of 2014, all students will be required to wear the new uniform.
- d. The polar fleece will remain an option due to a large stock of these, but the jerseys will eventually become the main uniform garment. For shoes, they must be black and be able to be polished. Sandals must have a back strap. The tights will be plain black.
- e. Next year the PE Uniform will be reviewed with a view to upgrading this in 2014.

BP/CC
Carried

7.5 Lypsync

- a. The BOT commented that the Lypsync was well organised and enjoyed the performances.

7.6 Wheel Chair Access to the Hall

- a. Mik had been informed that someone at GBHS had said there was no wheel chair access for the World on a Plate. Steph and Roger will investigate to see where this information came from. However with access to the two-storey block closed there is no ramp in place, so there would have been a health and safety issue around this.

The Meeting moved into Confidential Minutes at 9:20pm

The meeting closed at 9:25 pm.

Next meeting on the 24 September 2012.

Chairperson

Date