

# GOLDEN BAY HIGH SCHOOL BOARD OF TRUSTEES

## MINUTES OF MONTHLY MEETING

Held in the library on Monday 25 June 2012 at 7:00pm.

**Present:** Gareth Batten, Roger File, Cherie Chamberlain, Susie Bailey (Deputy, Deputy Chairperson), Tommy Gross, Nikki Winter, Alf Reid and Steph Hartill (Minutes).

1. **Apologies:** Bruce Packard, Marian Milne, Mik Symmons.

### Confirmation of 28 May 2012 Minutes

It was moved to confirm the minutes of the previous meeting on the 28 May 2012 as a true and correct record.

CC/AR  
Carried

### 2. Matters Arising from Minutes

- a. Uniform Committee – the samples did not arrive in time for the Parent-Teacher interviews. Samples will be received this week. Consultation with students and community is planned for next term.
- b. The Paid Union Meeting was cancelled due to the National Government changing its stance on the staff-student ratios.
- c. The Reunion Committee have decided to donate some money towards the landscaping redevelopment. The library will also receive some money.

### 3. Correspondence

It was moved that the inward correspondence be accepted.

SB/RF  
Carried

4. **Matters Arising from Correspondence:** None.

5. **Outgoing Correspondence:** None.

### Inwards:

- a. Roger tabled a letter from Rob Anderson, HOD of Physical Education. Rob would like to implement a policy of compulsory footwear to be worn when participating in all Physical Education. After much discussion it was decided to seek further clarification from Rob Anderson, as it was thought there was less need to wear shoes on the fields than on the hard court sports (netball courts and gym). In winter, it was thought that shoes should be compulsory. Questions regarding what management should be put in place, if students didn't have the right shoes was raised? It was also thought that the non-wearing of shoes is a New Zealand cultural issue for some students.
- b. Roger tabled a letter he had written in response to the government's intention to change the staffing/teacher ratios. He sent copies to the MOE Secretary for Education, the Minister of Education, the MPs for Tasman and Te Tai Tong electorates, and Lorraine Kerr (STA).
- c. An additional letter was tabled from Mini Foley requested an extension on her unpaid leave to 4 weeks at the beginning of Term 4 – this is an additional 2 weeks which was already granted by the BOT. Roger supported this application and we are negotiating with John Gawith to be able to provide some extra cover during Mini's absence.

The BOT moved to accept Mini Foley's request for further leave in Term 4 as outlined in her letter.

SB/CC  
Carried

### 6. Reports

#### Principal's Report

The Principal's Report was moved for adoption.

RF/GB  
Carried

- a. There was discussion regarding the document that Roger provided, which had graphs summarising the mid-year Y7-10 reports on Reading, Writing and Mathematics. Ideally, the e-AsTTle data should sit beside this information but Roger is having difficulties collating it in an appropriate form. The information provided from the mid-year reports will be useful at the end of the year to provide a comparison of achievement gains. The data relating to Maori students is difficult to assess due to so few students. GBHS will be looking at their Maori strategy in Term 3.

- b. Roger acknowledged the success of the ball, and thanked the Ball committee and Gareth Batten. There were no disciplinary follow ups required this year.

### 6.2 Staff Report:

No staff report.

- a. The Ball went well with the students behaving themselves well. There were 102 tickets sold this year and 88 last year. There was a suggestion of a possible combination ball with Collingwood Area School, but in recent years we have moved away from having significant involvement of students from other schools.

### 6.3 Home and School Report:

No Home and School Report.

- a. The World on a Plate will be held on the 11th August. The tickets will cost \$20.00 which is \$5 cheaper than last year. The people, who have a lighting business in the old Unlimited Copies site, will organise professional lighting.

The BOT agreed that the 'World on a Plate' fundraiser had permission to apply for an alcohol license. Mrs Dixon of Bencarri farm is the bar manager on the night.

RF/SB  
Carried

- b. Home and School are prepared to pay for one Home and School member and a BOT member to attend the NZSTA Conference either this year or next.
- c. The BOT never formally acknowledged the two authors of the Cookbook – Susi Kelly and Josie Shelly. Roger will draft a letter in response from the BOT thanking the women for their outstanding efforts.

### 6.4 Maori Liaison Report

No written report.

- a. Cherie reported that the Tapawera exchange Powhiri was well performed and that the competition went well.

### 6.5 Property Report

The Property Report was moved for adoption.

RF/GB  
Carried

- a. The school has had to begin work on an emergency Water Bore at a cost of \$27K. There was another option costing \$16K, but Don Robertson and Allan Roberts both recommended the more expensive option as a more sustainable option. It involves 2 tanks, (a settling tank and a holding tank), which will help reduce the cost of filters. A good source has been tapped into which is slightly further from the original bore. The cost will be covered by the 5YP.

### 6.6 Finance

The finance committee minutes and recommendations were moved for adoption.

RF/SB  
Carried

- a. It was decided that in the next BOT comments in the Goldie, to incorporate a positive message to the community that the financial plan is working and that the school is on the right track to recovery.

#### **b. Pub Charity Application – Boy's First XI Football Team.**

It was agreed at the Golden Bay High School's BOT's meeting held on the 25 June 2012 to apply to PUB CHARITY for a donation to cover the costs of accommodation (**\$4,021.74 GST exc**) and hiring of vehicles, trailers for transportation (**\$1086.96 GST excl**), and the Interisland Ferry (**\$1,158.26 GST exc**) for the Boys First XI Football Team to attend the *Rex Dawkins Secondary Schools Tournament in Whanganui in September 2012.*

CC/RF  
Carried

**c. Lion Foundation Application – Girl's First XI Football Team.**

It was agreed at the Golden Bay High School's BOT's meeting held on the 25 June 2012 to apply to THE LION FOUNDATION for a donation to cover the costs of accommodation (**\$3,913.04 GST exc**) and hiring of vehicles, trailers for transportation (**\$1,152.17 GST excl**), and the Interisland Ferry (**\$1,234.78 GST exc**) for the Girl's First XI Football Team to attend the in *Grant Jarvis Secondary Schools Tournament in Palmerston North in September 2012.*

CC/RF  
Carried

**7. General Business**

**7.1 Building update**

- a. Roger tabled a letter from the MOE letter stating that they are not interested in supporting the plans suggested by the school, and would rather move the prefab classrooms to the A Block footprint. The MOE are basing their decision on Area entitlement, and cost. However, GBHS believe the MOE have grossly underestimated the costs.
- b. Roger tabled a response letter on behalf of the BOT to Rebekah Halgeri, the Regional Property Advisor for the Southern Region outlining all of the reasons why GBHS should be allowed to use the concept plans they have developed.

This BOT approved the letter and supported Roger sending this to Rebekah Halgeri.

SB/CC  
Carried

- c. In response to an email from Don Robertson, the BOT approves that Don Robertson be allowed to proceed with organising the documentation for demolition and establish a new services room.

SB/AR  
Carried

**7.2 ICT Committee**

- a. Roger distributed the minutes of the ICT Committee meeting held on the 20<sup>th</sup> June. A key point is that GBHS needs to develop a strategic plan for ICT and as a beginning point for the process; a survey will be distributed to staff.
- b. Roger showed the BOT the new GBHS website that Yvette has built for very little cost. The BOT liked the new look, but thought the Home page was a little wordy. Gareth wondered if there could be a Student Tab to access specific subject materials. Bernie, at the finance meeting, had wondered if there was a provision for the giving of donations?

**7.3 Department Annual Reports**

- a. It was decided to defer any discussion regarding the Department Annual Reports, until the next meeting when more BOT members were in attendance.
- b. Bruce has drafted a letter from the BOT thanking all the Heads of Department for their contributions which are highly appreciated. This is waiting for his signature when he returns from abroad.
- c. Roger informed the BOT that during the appraisal process, he passes the BOT comments on during individual's interviews.

**7.4 Parents Meeting – Consultation Workshop Meeting for Parents.**

- a. It was decided that at the next BOT Meeting to be held on the 27 August, a date for holding a consultation workshop would be set. The date will most likely be in mid-September.

**7.5 Morning Tea for Staff**

- a. It was agreed to hold a morning tea for staff on the first day of the term, the 16 July. The BOT approved the canteen to provide \$100 of food (savouries) for 35 people.

SB/NW  
Carried

The Meeting moved into Confidential Minutes at 8:10pm

**8. Confidential Business**

**8.1 Confirmation of Confidential Minutes**

It was moved that the confidential minutes be accepted from the meeting on the 28 May 2012.

SB/RF  
Carried

The BOT signed a card for Derek Compton and agreed to purchase some magazines or a voucher to the value of \$20.00.

SB/RF  
Carried

The meeting closed at 8:45 pm.

**Next meeting on the 27 August 2012.**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date