



MINUTES

1. Karakia and Welcome

2. Attendance and Administration

2.1. Present

Andy Williams (Parent Trustee & Chairperson), Susi Struck (Parent Trustee & Deputy Chair), Linda Tame (Principal), Gabby Hollis (Parent Trustee), Brian Nesbit (Parent Trustee), Dan Padial (Staff Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee), Jude Edmondson (BoT Secretary - Minutes).

2.2. Apologies: Imogen Harris (Student Trustee)

2.3. Declarations of interest – nothing new

2.4. Speaking Rights

The Board of Trustees moved to give Jude speaking rights

AW

3. Start of Year Matters

Andy Williams tendered his resignation from position of Chair

3.1. Election of Chair (Presider) and Deputy Chair

Susi Struck nominated (GH) as Chair, seconded (AW) - carried

Gabby Hollis nominated (SS) as Deputy Chair, seconded (BN) – carried

3.2. 2022 Board subcommittees

The Board resolved that the Finance Committee remain as per paper presented, with the inclusion of Susi Struck as the third member. Susi will also chair the meetings.

Ongoing Board membership to be a February agenda item for initial discussion.

3.3. 2022 Delegated Authorities

Motion: That the Delegated Authorities policy be approved for 2022

SS

3.4. 2022 BoT Code of Conduct

Motion: That the 2022 BoT Code of Conduct policy be approved

SS

5. Health and Safety

5.1. Health & Safety Report - tabled

5.2. Minutes of Health & Safety meeting - reviewed

5.3. Covid preparedness

Linda presented a paper outlining the rules/procedures currently being implemented to mitigate the risk/impact of Covid on the operation of the school.

Susi to email staff to reassure them of the Board's encouragement and support.

The meeting moved into confidential business at 7.18 pm.

4. In Committee

Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 01 February 2022.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 4.1 to 4.10	Privacy	

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7 - Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

SS

The meeting moved out of confidential business at 8.08 pm.

7. Principal’s Report – tabled

The Board of Trustees moved to adopt the Principal’s Report

LT/SS

8. Internal Evaluation

8.1. 2021 personnel compliance report

Motion: That the 2022 BoT Code of Conduct policy be approved

LT/AW

8.2. 2022 BoT Internal Evaluation plan

Motion: That the 2022 BoT Internal Evaluation plan be adopted

AW/GH

Unless of high importance, items which cannot be covered during a meeting will not be deferred to next meeting.

11. Administration

11.1. Confirmation of Minutes of Previous Meeting

Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 29 November 2021 as a true and accurate record

GH/BN

13. 2022 Policy Schedule will be tabled at next face to face meeting.

Closing Karakia

The meeting closed at 8.24 pm.

ACTION LIST

1. Update Board Subcommittees paper to include Susi (BoT Sec)
2. Board membership item on February agenda (BoT Sec)
3. Delegated Authorities and 2022 BoT Code of Conduct policies to table at next meeting (BoT Sec)
4. Email staff re Board's support (SS/BoT Sec to email out)