



# MINUTES

## 1. Attendance and Administration

- 1.1. Chair welcomed attendees

### Opening Karakia

1.2. **Present**

Andy Williams (Parent Trustee), Susi Struck (Parent Trustee), Linda Tame (Principal), Dan Padiál (Staff Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee), Gabby Hollis (Parent Trustee), Brian Nesbit (Parent Trustee), and Jude Edmondson (BoT Secretary - Minutes)

- 1.3. **Apologies:** Imogen Harris (Student Trustee)

- 1.4. **Declarations of interest** – Jude to update with Haydon, Susi and Brian's Year 7 students' relationships.

1.5. **Speaking Rights**

*The Board of Trustees moved to give Jude speaking rights*

AW

The meeting moved into confidential business at 6.50 pm.

## 2. Start of year matters

- 2.1. Election of Chair (Presider) and Deputy Chair

Chair: Andy Williams – elected unopposed

BN/HWH

Deputy Chair: Susi Struck – elected unopposed

GH/BN

- 2.2. Board subcommittees

*Motion: That the paper submitted represents the subcommittees for 2021*

LT/BN

- 2.3. STA Conference April 16-18 – see STA News

Board members to review details prior to early bird rate closure – agenda item for next meeting.

- 2.4. 2021 Delegated Authorities

*Motion: That the Delegated Authorities policy be approved following deletion of item 15 and amendment of items 17/18.*

LT/GH

- 2.5. 2021 BoT Code of Conduct

*Motion: That the Code of Conduct be approved following deletion of the final statement about the Principal*

SS/HWH

The meeting moved into confidential business at 6.45 pm.

## 3. In Committee

### Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 02 February 2021.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 2.1 to 2.10	Privacy	
<p>*This resolution is made in reliance on <u>section 48(1)(a)</u> of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by <u>section 6</u> or <u>section 7</u> of that Act or <u>section 6</u> or <u>section 7</u> or <u>section 9</u> of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:            Good reason to withhold exists under section 7 - Local Government Official Information and Meetings Act 1987            “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—            (a) shall be available to any member of the public who is present; and            (b) shall form part of the minutes of the local authority.”</p>		
The BOT moved out of confidential business at 9.00 pm.		
<b>4. Health and Safety</b>		
4.1. Health & Safety Report - discussed 4.2. Covid preparedness – in progress		
<b>5. Principal’s Report</b>		
<i>The Board of Trustees moved to adopt the Principal’s Report</i>		LT/BN
<b>6. Internal Evaluation</b>		
6.1. 2020 Personnel Compliance report - tabled 6.2. Curriculum report evening – agreed 15 March at 6.30pm 6.3. E-governance manual - now all on google drive. Jude to share google drive with Board members 6.4. Policy review process 2021 - tabled 6.5. Draft policy on physical restraint – policy review group to review and bring to next meeting.		
<b>7. General Business</b>		
<p>The following motion was approved unanimously via email on 25 January 2021:  <i>"Motion: That the BoT approve an application to the Lion Foundation for travel and accommodation costs for the NZ Secondary Schools Adventure Racing Championship, Hawkes Bay, April 2021, and the Macpac Hillary Challenge Final, Tongariro, October 2021; a total of \$11,859."</i></p> <p>However, figures have since been revised so a new motion was put at the meeting:  <i>Motion: That the BoT approve an application to the Lion Foundation for travel and accommodation costs for the NZ Secondary Schools Adventure Racing Championship, Hawkes Bay, April 2021, and the Macpac Hillary Challenge Final, Tongariro, October 2021; a total of \$9,662 excluding GST</i></p>		
SS/GH		
<b>8. Monitoring and Administration</b>		
8.1. Confirmation of Minutes of Previous Meeting <i>Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 30 November 2020 as a true and accurate record.</i>		HWH/BN
<b>9. Correspondence – NZSTA brochures circulated</b>		

**Closing Karakia**

The meeting closed at 9.10 pm.

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**ACTION LIST**

1. Update Declarations of Interest (BoT Sec)
2. STA conference attendees? (Board members)
3. Update Delegations of Authority and Code of Conduct with recommended amendments (BoT Sec)
4. Share e-Governance link with Board (BoT Sec)
5. Review Physical Restraint policy (Policy Working Group/BoT Sec)