



MINUTES

1. Attendance and Administration

1.1. Present

Andy Williams (Chairperson), Cynthia Sampson (Deputy Chairperson), Linda Tame (Principal), Richard Baker (Deputy Principal), Cherrie Chubb (Parent Trustee), Xanthe Rose (Student Trustee), Coralie Stopford (Deputy Principal), Susi Struck (Parent Trustee), Beverley Purdie (Manawhenua Ki Mohua Trustee) and Jude Edmondson (BOT Secretary - Minutes).

1.2. Apologies

Gareth Batten (Staff Trustee), Vanessa Harwood (GBHS Home and School Committee Trustee)

1.3. Declarations of Interest

Nil

1.4. Speaking Rights

The Board of Trustees moved to give Coralie, Richard and Jude speaking rights.

LT/SS
Carried

Andy presented outgoing members Cherrie and Bev with small gifts as a token of appreciation for their contributions to the Board.

The meeting moved into confidential business at 6.35 pm.

2. In Committee PART A

Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 25 March 2019.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 2.1 to 2.4	Privacy	

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7- Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

AW/LT
Carried

The BOT moved out of confidential business at 7.48 pm.

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- 3. Health and Safety**
3.1. Health and Safety Report
 Note made of TDC's mention of the exceptional work done by Chris in the canteen.
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- 4. High Priority Special Items for this Meeting**
 None
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- 5. Principal's Report**
The Board of Trustees moved to adopt the Principal's Report. LT/AW
Carried
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- 6. Self Review**
6.1. Evaluative framework for our major projects
 6.1.1. Relational practices
 6.1.2. Poutama Pounamu
 6.1.3. Year 7&8 BYOD
 The same evaluative model can be used across multiple projects. SLT looking at whether implementation of Relational practices is effective (implementation of Poutama Pounamu and Year 7&8 BYOD still in early stages)
- 6.2. Update of Action Plan completion** - tabled
- 6.3. Review progress with ERO recommendations** - noted
- 6.4. 2019 EEO report** - noted
- 6.5. Policy Review**
 6.5.1. *Motion: That the Alcohol and Other Drugs Policy is revoked* SS/CS
Carried
 6.5.2. *Motion: That the BoT adopts the Policy on the Consumption of Alcohol* SS/CS
Carried
 6.5.3. *Motion: That the reviewed Concerns and Complaints Policy be adopted following amendment to subheading 'Formal Complaint' (typo error)* CS/CC
Carried
 6.5.4. *Motion: That the Health and Safety Policy be amended as attached to include aspects of staff and student health* SS/CS
Carried
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- 7. General Business**
7.1. Trustee Elections 2019 Update- plan induction of new Trustees
 Linda will meet with the new Trustees individually
- 7.2. Pool 2019/2020 season**
 Two attachments for info:
 Swimming Pool Rules of Use
 Swimming Pool Conditions of use
Motion: That the Principal negotiates a lease process with MOE and Golden Bay Swimming Club LT/SS
Carried
- 7.3. Documents tabled for inclusion into Governance manuals**
 Updated 2019 Policy Review Schedule
 Update 2019 Strategic Targets
 Financial Management and Accountability Policy
 Investment Policy
 Sun Protection Policy
 Sun Protection Procedures (for info)
 Swimming Pool Policy

8. Monitoring and Administration

8.1. Confirmation of Minutes of Previous Meeting-

Motion: That the Board of Trustees adopts the Minutes of Meeting held on 25 March 2019.

AW/CS

8.2. Action List from Previous Meetings

All complete

8.3. BOT Training and Administration

See 7.1

8.4. Correspondence

NZSTA 'Strategic Planning and reporting update for boards' letter stating business as usual until 2023 when the deferred changes to strategic planning and reporting requirements will be implemented.

The BOT moved into confidential business at 8.30pm.

9. In Committee PART B

Schedule 2A Resolution to exclude the public

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General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 9.1 – 9.3	Privacy	

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

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(b) shall form part of the minutes of the local authority.”

AW/LT

Carried

The BOT moved out of confidential business at 8.55 pm.

The meeting closed at 8.55 pm.

THESE MINUTES HAVE BEEN CONFIRMED AT THE GBHS BOT MEETING HELD ON 24 JUNE 2019.

SIGNED COPIES ARE AVAILABLE FROM THE SCHOOL OFFICE.

ACTION LIST

1. Send checklist to ERO (Principal)
2. Rethink Concerns and Complaints Policy