



MINUTES

1. Attendance and Administration

1.1. Chair welcomed attendees

1.2. Present

Andy Williams (Chair), Susi Struck (Deputy Chair), Linda Tame (Principal), Dan Padiar (Staff Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee), Cynthia Sampson (Parent Trustee), Gabby Hollis (Parent Trustee), Brian Nesbit (Parent Trustee) and Jude Edmondson (BOT Secretary - Minutes)

1.3. **Apologies** – Imogen Harris (Student Trustee)

1.4. **Declarations of interest** – nothing new

1.5. Speaking Rights

The Board of Trustees moved to give Jude speaking rights

AW

The meeting moved into confidential business at 6.32 pm.

2. In Committee

Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 22 June 2020.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 2.1 to 2.4	Privacy	

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7- Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

AW/LT

The BOT moved out of confidential business at 7.46 pm.

3. Health and Safety

3.1. Health & Safety Report - tabled

4. High Priority Special Items for this Meeting – none

5. Principal's Report

Chair to write to Yvonne Whiting and Chris Campbell expressing appreciation of their long and valuable service to the school.

The Board of Trustees moved to adopt the Principal's Report

LT/CS

6. Internal Evaluation

6.1. Amended schedule tabled

6.2. Appointments policy

Motion: That the Board approves the revised Appointments policy

BN/CS

6.3. Equal Employment Opportunities policy

Motion: That the Board approves the unchanged Employment Opportunities policy

SS/HWH

6.4. Fundraising policy

Motion: That the Board approves the revised Fundraising policy

BN/GH

6.5. Principal's Appraisal policy

Motion: That the Board approves the revised Principal's Appraisal policy

SS/BN

6.6. Professional Learning and Development policy

Motion: That the Board approves the revised Professional Learning and Development policy

SS/CS

6.7. Protected Disclosures policy

Motion: That the Board approves the revised Protected Disclosures policy

HWH/BN

6.8. Credit Card Use procedure

Motion: That the Board approves the revised Credit Card Use procedure

SS/GH

6.9. Dealing with an Allegation of Fraud procedure

Motion: That the Board approves the revised Dealing with an Allegation of Fraud procedure

CS/BN

7. General Business

7.1. June MoE roll return – tabled for viewing

7.2. Selection of Returning Officer for Student Trustee Election

Motion: That Jude Edmondson be appointed Returning Officer for the Student Trustee Election LT/SS

8. **BoT Training** – Chair has forwarded NZSTA email for further learning options

9. Monitoring and Administration

9.1. Confirmation of Minutes of Previous Meeting

Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 25 May 2020

GH/BN

9.2. Action List from Previous Meeting – All complete

10. **Correspondence** – none for consideration - circulated

The meeting closed at 8.10 pm.

ACTION LIST

1. Letter of appreciation to Yvonne (Library) and Chris (Canteen) (BoT Sec/Chair)
2. Update and issue seven revised policies plus schedule (BoT Sec)