



MINUTES

Opening Karakia

1. Attendance and Administration

1.1. Chair welcomed attendees

1.2. Present

Andy Williams (Chair), Susi Struck (Deputy Chair), Linda Tame (Principal), Imogen Harris (Student Trustee), Dan Padial (Staff Trustee), Cynthia Sampson (Parent Trustee), Gabby Hollis (Parent Trustee), Brian Nesbit (Parent Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee) and Jude Edmondson (BOT Secretary - Minutes)

1.3. Apologies – nil

1.4. Declarations of interest – nothing new

1.5. Speaking Rights

The Board of Trustees moved to give Jude speaking rights

AW

The meeting moved into confidential business at 6.31 pm.

2. In Committee

Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

Section 48, Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 24 February 2020.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 2.1 to 2.4	Privacy	

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7- Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

AW/LT

The BOT moved out of confidential business at 8.00 pm.

3. Health and Safety

3.1. Health and Safety Report – received

3.2. Sieba Guidance for Management of a Pandemic tabled

3.3. Critical Incident Procedure: International Students tabled

Pandemic control to be added to Risk Register when reviewed in May

4. **High Priority Special Items for this Meeting** – none
5. **Principal's Report**
 Gabby Hollis to be GBHS rep on Kāhui Ako stewardship group
The Board of Trustees moved to adopt the Principal's Report LT/HWH
6. **Internal Evaluation** –
- 6.1. **2020 BoT Self Review Plan** – tabled.
Motion: That the Self Review Plan (with minor amendments) be adopted AW/CS
- 6.2. **2020 BoT Work Plan** – Uniform review to be added in August. Other amendments to be made.
7. **General Business**
- 7.1. *Motion: That the International Student policy (no changes except layout) be adopted*
- 7.2. *Motion: That the International Student Accommodation policy (no changes except layout) be adopted*
- 7.3. *Motion: That the International Student Policy for Managing Recruitment Agencies (no changes except layout) be adopted*
- 7.4. *Motion: That the amended International Students Managing Fees Protection policy be adopted*
- 7.5. *Motion: That the amended International Students' Refund policy be adopted*
- 7.6. *Motion: That the amended International Students' Supervised groups policy be adopted*
- Above motions (7.1-7.6) approved* AW/SS
8. **BoT Training** – Motupipi School BoT have suggested a combined fun training evening for all Golden Bay school BoTs. GBHS agrees. Principal to inform Motupipi School.
9. **Monitoring and Administration**
- 9.1. **Confirmation of Minutes of Previous Meeting**
Motion: That the Board of Trustees adopts the Minutes of Meeting held 27 January 2020 SS/CS
- 9.2. **Action List from Previous Meetings**
 All complete
10. **Correspondence** - folder circulated. Nothing for consideration.
11. Tabled documents:
 Declarations of Interest
 Updated Delegation of Authority

Closing Karakia

The meeting closed at 8.25 pm.

ACTION LIST

1. Add pandemic control to risk register (BoT Secretary)
2. 2020 Self review plan – minor amendments (BoT Secretary)
3. Update policy schedule with international student policies review dates (BoT Secretary)
4. BoT work plan - Add uniform review (August) and other small amendments (BoT Secretary)
5. Inform Motupipi School we would like to join in the combined Boards' training evening (Principal)