



# MINUTES

## 1. Attendance and Administration

1.1. Chair welcomed attendees

### 1.2. Present

Andy Williams (Chair), Susi Struck (Deputy Chair), Linda Tame (Principal), Imogen Harris (Student Trustee), Dan Padiar (Staff Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee), Cynthia Sampson (Parent Trustee), Gabby Hollis (Parent Trustee), Brian Nesbit (Parent Trustee) and Jude Edmondson (BOT Secretary - Minutes)

1.3. Apologies - nil

1.4. Declarations of interest – nothing new

### 1.5. Speaking Rights

*The Board of Trustees moved to give Jude speaking rights*

AW

## 5. Principal's Report

Discussed as a priority – provides background and updates on processes adopted due to Covid-19.

*The Board of Trustees moved to adopt the Principal's Report*

LT/AW

The meeting moved into confidential business at 6.50 pm.

## 2. In Committee

### Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

*Section 48, Local Government Official Information and Meetings Act 1987*

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 25 May 2020.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
1. Items 2.1 to 2.4	Privacy	

\*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7- Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

AW/LT

The BOT moved out of confidential business at 8.04 pm.

### 3. Health and Safety

3.1. Health & Safety Report - tabled

3.2. Alert Level 2 & 3 Operational Plans

Chair acknowledged and thanked Principal for the significant amount of work she had put into creating the Levels 3 and 2 operational plans, and her regular updates to Board during the lockdown.

3.3. Minutes Health & Safety Committee – tabled

### 4. High Priority Special Items for this Meeting – none

### 6. Internal Evaluation

6.1. Board agreed to delay EEO report discussion until August meeting

### 7. General Business

7.1. Mohua BoT mini conference – on hold due to Covid-19

7.2. *Motion: That the change to Delegated Authority policy (addition of item 17) be approved* LT/CS

7.3. *Motion: That the change to Meeting procedures (addition of item 7j) be approved* CS/SS

7.4. 2021 Term dates

*Motion: That the 2021 Term Dates are approved* CS/HWH

7.5. NZSTA Voting Pack

The Board agreed that the Chair cast the vote on their behalf.

### 8. BoT Training – none this meeting

### 9. Monitoring and Administration

9.1. Confirmation of Minutes of Previous Meeting

*Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 23 March 2020* GH/CS

9.2. Action List from Previous Meeting – All complete. Secretary collected remaining Governance folders for update.

9.3. Clarity of some agenda documents is poor –increase scanner resolution?

10. **Correspondence** – Chair receiving much email correspondence during Covid-19 period but will forward only that which he deems relevant

The meeting closed at 8.20 pm.

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#### ACTION LIST

1. EEO report discussion – to August agenda (BoT Sec)
2. Issue updated Delegated Authority policy to Board (BoT Sec)
3. Issue updated Meeting procedures to Board (BoT Sec)
4. Vote for NZSTA members on behalf of Board (Chair)
5. Update remaining Governance folders (BoT Sec)
6. Improve agenda package legibility (BoT Sec)