



# MINUTES

## 1. Karakia and Welcome

## 2. Attendance and Administration

### 2.1. Present

Gabby Hollis (Parent Trustee & Deputy Chair – Presider of this meeting), Linda Tame (Principal), Andy Williams (Parent Trustee), Brian Nesbit (Parent Trustee), Imogen Harris (Student Trustee), Jude Edmondson (BoT Secretary - Minutes).

2.2. **Apologies:** Susi Struck (Parent Trustee & Chairperson), Dan Padial (Staff Trustee), Haydon Ward-Holmes (Manawhenua Ki Mohua Trustee)

2.3. **Declarations of interest** – nothing new

### 2.4. Speaking Rights

*The Board of Trustees moved to give Jude speaking rights*

GH

The meeting moved into confidential business at 6.31 pm.

## 3. In Committee

### Schedule 2A Resolution to exclude the public

s 48(3), (4), (5), (6)

Schedule 2A: inserted, on 1 October 1991, by section 8 of the Local Government Official Information and Meetings Amendment Act 1991 (1991 No 54).

*Section 48, Local Government Official Information and Meetings Act 1987*

I move that the public be excluded from the following parts of this meeting – namely the Golden Bay High School Board of Trustees meeting on 28 March 2022.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Items 2.1 to 2.11	Privacy	

\*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Good reason to withhold exists under section 7 - Local Government Official Information and Meetings Act 1987

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—

(a) shall be available to any member of the public who is present; and

(b) shall form part of the minutes of the local authority.”

GH

The meeting moved out of confidential business at 7.10 pm.

#### **4. Health and Safety**

4.1. Health & Safety Report - discussed

Accidents/Incidents report to be amended to show '0 notifiable' and '6 non-notifiable' significant incidents (i.e. reverse figures in first 2 columns)

#### **5. Principal's Report**

Kane Hartill appointed in permanent role as part time caretaker/cleaner.

*The Board of Trustees moved to adopt the Principal's Report*

*LT/GH*

#### **6. General Business**

6.2. Home & School to discontinue uniform sales - move to online sales.

Board Chair to write to Home & School to convey thanks to Lou Soper and Daphne Dijk for their many hours of volunteer work, and for the group's willingness to hand this over to the school gradually.

#### **8. Monitoring and Administration**

8.1. Confirmation of Minutes of Previous Meeting

*Motion: That the Board of Trustees adopts the Minutes of the Meeting held on 28 February 2022 as a true and accurate record.*

*BN/GH*

#### **9. Correspondence**

9.1. Letter from Sarah Hornibrooke – tabled

9.2. Letter from Loren McCuskey

Principal to investigate enhancing availability of sunblock for students and report back via next Principal's Report.

Board Secretary to respond to Loren.

### **Closing Karakia**

The meeting closed at 7.33 pm.

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#### **ACTION LIST**

1. Amend figures in Health & Safety report (BoT Sec)
2. Thank you letter to Home & School re volunteer hours and handover assistance (BoT Sec/SS)
3. Report on enhancement of sunblock availability (Principal)
4. Letter to Loren McCuskey re sunhats (BoT Sec)