

**GOLDEN BAY HIGH SCHOOL
STUDENT PROGRESS MONITORING**

PURPOSE: to provide evidence that all students are progressing at least to expectation.

RATIONALE: Information provided to the Board should

- Give assurance of sound teaching practices
- Provide information allowing identification of areas of concern so that changes can be implemented.
- Use nationally recognised assessment methods which relate to curriculum levels
- Have a strong focus on literacy and numeracy
- Be presented in a format that is easily understood

This policy operates in conjunction with the Assessment and Student Reporting policies. GBHS will monitor and assess student progress against PAT and asTTle scores, against specific learning outcomes at each curriculum level and against NCEA outcomes.

Monitoring will be carried out at the following levels:

1. The classroom teacher will monitor progress and report in his or her particular subject area. (See Student Reports policy.)
2. The Dean will monitor student progress at each report time, and put in place strategies to help students who are underachieving to improve their results. The Dean will involve other members of staff, family, etc where appropriate.
3. Overall success on the National Qualifications Framework (NQF) will be monitored by the principal.
4. The following outcomes at the end of schooling will be monitored by the Careers Adviser and the Principal:
 - a) destinations of school leavers
 - b) highest qualifications of school leavers
 - c) level of student satisfaction with outcomes

Reporting of student progress and performance to the BOT will be carried out in the following manner:

1. The principal will report aggregated data to the Board on student progress in selected areas, which will be specified each year by the School's Self-review process. This reporting will occur after the mid-year and end-of-year reports and include data on literacy obtained through asTTle testing.
2. Overall performance in NCEA will be provisionally reported to the Board each February BOT meeting. A more in-depth report will be produced for the annual report presented at the April meeting. Separate data for Maori, male and female performance will be reported.
3. National Standards data for Years 7 & 8 will be included in the annual report and will also be reported to the Board after the mid-year reports.
4. Comparison of highest qualifications of GBHS leavers with national figures will be reported to the BOT in the annual report. Overall, Maori and separate male and female performance will be reported.

5. A summary of destinations of school leavers, and a comparison with previous years, will be reported in the annual report.
6. The levels of satisfaction with the aspects of school life listed on the leavers' survey will be reported to the BOT each December meeting.
7. The Principal's annual report will include an analysis of outcomes relating to the previous year's goals.
8. The Principal will report on stand downs and suspensions, comparing school data with national figures, for the June meeting.
9. Data is accessible at <http://www.educationcounts.govt.nz/> the Ministry's education counts website.

Approved by the Board of Trustees on: 24 August 2015

Review Date: 2018